



## Jessica Martin

Paralegal

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### Profile

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As a dedicated and experienced member of the Corporate Services department, Jessica takes pride in providing optimal service and results for our clients.

Jessica understands the power and impact of words. She is dedicated to supporting our lawyers in preparing thoughtfully drafted legal documents that help clients achieve their present business objectives while providing for future contingencies.

With over 14 years of paralegal experience, Jessica assists our clients with a wide range of corporate matters, including incorporations, amalgamations, capital alterations, corporate reorganizations, and corporate records compliance with applicable legislation. Additionally, Jessica's portfolio includes extensive experience servicing limited partnerships, including forming and maintaining these entities.

Prior to her legal career, Jessica earned a Bachelor of Arts with a joint major in Psychology and Criminology. Here, she developed her passion and talent for writing, her meticulous attention to detail, and expanded her analytical thinking skills to appreciate the moving pieces involved with realizing the big picture.

These attributes, combined with Jessica's strong work ethic, intellectual curiosity, and commitment to service excellence, make Jessica an invaluable asset to our clients and our team.

# Credentials

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## **Awards & Distinctions**

- > Borden Ladner Gervais Scholarship, Capilano University, 2003
- > Dean's List, Capilano University, 2002 - 2003

## **Industry Involvement**

- > BC Paralegal Association, member

## **Education**

- > Capilano University, Paralegal Program Diploma, 2004
- > Simon Fraser University, Bachelor of Arts, Joint Major Criminology & Psychology, 2002

## **Community Commitments**

- > John Howard Society of the Fraser Valley, volunteer

## **External Publications**

- > Co-author, Company Law Deskbook, 1st Edition, published by the Continuing Legal Education Society of BC, 2006